

**REGULARLY SCHEDULED BOARD MEETING
BOARD OF MAYOR AND ALDERMEN
CITY OF MEDINA, TENNESSEE
MINUTES
Monday, October 7, 2019
6:00 PM**

- **CALL TO ORDER**
Mayor Coleman called the meeting to order and determined a quorum
Present were Kevin Painter, Frank Baker, and Sam Gilley. Scottie Betts was absent.

- **OPENING CEREMONIES**
 - A. Invocation was given by Sam Gilley.
 - B. Pledge of Allegiance was be led by Kevin Painter.
 - C. Mayor Coleman welcomed everyone in attendance.

- **APPROVAL OF MINUTES FROM REGULAR SCHEDULED MEETING
September 3, 2019**
Alderman Painter made motion to approve minutes of September 3, 2019 as written.
Alderman Baker seconded motion. Motion passed 3-0, 1 abstain. Mayor Coleman
voted due to Sam Gilley not being present at meeting.

- **APPROVAL OF AGENDA for October 7, 2019**
Alderman Painter made motion to approve agenda for October 7, 2019 with the
recommendation to remove 2nd reading of Liquor Ordinance from agenda. Alderman
Baker seconded the motion. Motion passed 3-0.

- **REPORTS**
 - A. Parks and Recreation / Public Works-
Mike Hutcherson reported public works continues to work on maintenance of areas
and plan to take out old sidewalks in several places as per insurance
recommendation. The sinkhole at Cumberland and Foster, as reported last month,
has been determined a JEA issue and they will be performing repairs. He noted
that he will be meeting with repair crew on splashpad this week and he had a large
oak tree taken down last week with a few more trees to be taken down in coming
weeks. He got two bids for the new removal, \$2700 and \$1800 for the work to be
done and he will be using the \$1800 bid.
 - B. Fire Chief-
Jeff Rollins reported 27 calls for September- 7 city fires, 1 county fire, 19 EMR
responses. He noted they had participated in Fire Prevention training at 2 schools
and 3 daycare facilities.
 - C. Police Chief-
Jason Oliver reported 539 calls of service including 132 citations for 159
violations, and 832 camera tickets. Alderman Painter asked if police department is
at full capacity and the Chief reported that there is still one open position. He was
asked if any interviews had been obtained. Chief responded not in last three
months but stated the position is posted.
 - D. Building Inspector- Matt Brown- not present

E. Recorder/Treasurer-
Kim Gilley reported that developers have been informed on new policy of the US Post Office to require CBU's (cluster boxes) to be placed in new developments to take place of mailboxes. She also noted that the Recycling Company is scheduled to place 2nd cardboard recycling container on old elementary school parking lot in downtown.

- **CITIZENS INPUT**

No comments or concerns.

- **1ST READING OF ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF MEDINA, TO REVISE AND RE-ADOPT PROVISIONS GOVERNING THE PLACEMENT, SIZE AND TYPES OF ALLOWED SIGNAGE.**

City attorney discussed the 11-09 change that included that 50% of store windows could be covered with advertisement and 35% window tint allowed. Motion failed for lack of second. Mayor Coleman called for discussion. Alderman Baker had concerns of blinds in windows fully obstructing view and inside displays that might be set obstructing the view through windows. City attorney further discussed the changes.

Alderman Painter restated his motion to approve first reading of sign ordinance. Alderman Baker seconded the motion. Motion passed 2-1 with Alderman Gilley voting no.

- **2nd READING OF ORDINANCE RESCENDING ORDINANCE 18-09 AND REPLACING WITH NEW ORDINANCE OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MEDINA, TENNESSEE TO AMEDINA TITLE 8, CHAPTER 1 OF THE MEDINA MUNICIPAL CODE BY ESTABLISHING PACKAGE LIQUOR REGULATIONS.**

Removed by Board in approval of agenda.

- **2nd READING OF ORDINANCE ON UPDATING CHAPTER 3 OF THE MEDINA MUNICIPAL CODE ON MEDINA'S CODE OF ETHICS ORDINANCE**

Alderman Painter made motion to approve second reading of Ethics Ordinance with the inclusion that all employees and officers get the updated ordinance and sign a receipt that they did receive document. Alderman Baker seconded the motion. Motion passed 3-0.

- **DESIGNATION OF DEPARTMENT HEADS IN CHARTER DISCUSSION**

Alderman Painter stated his understanding of Alderman Bett's request to have this discussion was to have the Police Chief, Fire Chief, Public Works, Parks & Recreation, and Building Inspector be designated as Department Heads. With this designation by ordinance, it would be in compliance with charter that these positions would then be confirmed by board upon hiring. City attorney discussed that his understanding from Alderman Bett's comments last meeting that he would like to see these positions be designated as department heads and then included charter change to affirm that these positions would have to come before the board for dismissals. Alderman Painter stated that he felt that the positions should have the designation by ordinance for confirmation upon hiring but should not have the confirmation prior to firing. Alderman Painter made motion to approve first reading of an ordinance designating the police chief, fire chief, public works director, parks & recreation director, and building inspector as department heads. Alderman Baker seconded the motion. Motion passed 2-1, Alderman Gilley voting no.

- **BOARD MEMBERS AND MAYOR REPORTS AND CONCERNS**

- **Mayor Coleman**

Mayor Coleman reviewed the bid tabulation of \$175,000 to construct replacement park bridge. There was only one bidder and bid is overbudget. He has reviewed the possibility of constructing two replacement bridges that will cut down on some of the

extra materials to be put in place and bid the bridge structures and concrete placement separately with eliminating a general contractor for turnkey job. Bids will be taken and report back to board next meeting for confirmation of cost.

Kevin Painter

Alderman Painter asked if anyone has reached out to the family of the child that was struck on East Foster whom attended last month's meeting. Mayor Coleman stated he has not been able to reach state on the movement of the speed zone at this time but the city has put signs out noting presence of children. Police Chief noted that the officers have been posted at area continuously throughout the month monitoring speed.

Frank Baker

Alderman Baker asked about the inclusion of City Judge as department head. City Attorney noted that the City Judge is addressed in charter as to be appointed by Board.

Sam Gilley

No comments

- **ADJOURNMENT**

Respectfully Submitted:

Vance Coleman, Mayor

Kim Gilley, City Recorder