

**REGULARLY SCHEDULED BOARD MEETING
BOARD OF MAYOR AND ALDERMEN
CITY OF MEDINA, TENNESSEE
MINUTES
Monday, August 5, 2019
6:00 PM**

- **CALL TO ORDER**
Mayor Coleman called the meeting to order and determined a quorum.
Present were Kevin Painter, Scottie Betts, Frank Baker, and Sam Gilley.

- **OPENING CEREMONIES**
 - A. Invocation was given by Frank Baker.
 - B. Pledge of Allegiance was led by Scottie Betts.
 - C. Mayor Coleman welcomed everyone in attendance.

- **APPROVAL OF MINUTES FROM REGULAR SCHEDULED MEETING
July 1, 2019**
Alderman Gilley made motion to approve minutes of July 1, 2019 as written.
Alderman Betts seconded the motion. Motion passed 3-0. Alderman Painter abstained due to being absent.

- **APPROVAL OF AGENDA for August 5, 2019**
Alderman Painter made motion to approve agenda of August 5, 2019. Alderman Gilley seconded the motion. Motion passed 4-0.

- **DAPHNE PRATHER – 2020 CENSUS PARTNERSHIP PROGRAM**
Ms. Prather presented information on the upcoming 2020 Census Partnership Program. She discussed the founding of the Census, important benefits of census information, and urged the city to formulate a committee to promote census participation to Medina citizens.

- **REPORTS**
 - A. Parks and Recreation / Public Works-
Mike Hutcherson reported that Middle and High School soccer and softball will begin this week. He noted to the board of an issue on Foster Avenue and he will be meeting JEA tomorrow to see if it is a problem that relates to them or an issue the city will have to fix. He reported that bids have been requested for areas to be fixed at Ainsley Cove, Cool Springs, Quailwood, and Garrett Drive. Bids will open on August 14 and the low bidder information will be submitted to board at the September meeting. He was asked about Bridge installation at Park and it was reported that permits have been approved and we are awaiting Mr. Gerald Parrish with TDEC's notification to proceed with bid process. TLM have assured us that the project will be completed this fall. The budget price of \$91,125 was discussed for resurfacing Reed Circle and Riley Cove. No Action was taken.
 - B. Fire Chief-
Jeff Rollins reported 6 city fire calls, 2 county fire calls, and 17 first responder calls for the month of July. He noted that the fire department is still waiting for

word on the grant application submitted. The fire department participated in a presentation to the South Gibson Co Elementary Summer Camp in July.

C. Police Chief-

Jason Oliver reported 455 calls of service, 111 citations for 121 violations, and 612 camera citations for the month of July. He reported that 1 officer, Braxton Bolton, has been hired and 1 position still remains. He noted he is still looking to fill that position.

D. Building Inspector-

Matt Brown reported 13 permits issued for the month of July including 5 new homes, a porch, plumbing permit, and sign permit.

E. Recorder/Treasurer-

Kim Gilley reported receipt of \$193.20 for cardboard collection. Thanked the board for approved raises. Noted that 2019 audit is in process and State Comptroller sent approval letter of 2019-2020 budget. She also reported that she had received notification that Ms. Wanda Elder will be submitting liquor permit application prior to next month's meeting.

- **CITIZENS INPUT**

No comments or questions.

- **RESOLUTION TO ADOPT A NEW SCHEDULE OF FEES FOR SUBDIVISION PLAT SUBMISSIONS**

Alderman Betts asked what was the city currently charging now. It was explained that the city does not currently charge because the city does not inspect pipes prior to installation. The city now feels it is important to inspect prior to installation in hopes to minimize future failing of pipe construction. Alderman Painter asked about legal responsibility of inspector. Mayor Coleman stated the inspector would be a certified independent engineer.

Alderman Gilley made motion to approve resolution adopting a new schedule of fees for subdivision plats. Alderman Betts seconded the motion. Motion passed 4-0.

- **BOARD MEMBERS AND MAYOR REPORTS AND CONCERNS**

Kevin Painter

Asked to check into installing a coke machine at Community Park.

Asked consideration for installing a cardboard recycling container downtown.

Sam Gilley

Voiced concern of items in windows at Old Medina Wine and Spirits based on the ordinance stating windows being free and clear of obstructions. After long discussion, it was decided the ordinance needs to be amended to clarify this issue. Ordinance revisions will be on next month's agenda.

Scottie Betts

Asked for consideration of

a charter change to designate police chief and p&r/public works director to be designated department heads. Board members expressed favor for this change.

Asked for consideration of changing the appeal process to where the board would hear the appeal. There was opposition by other members of this request.

Frank Baker

None

Mayor Coleman

None

• ADJOURNMENT

Respectfully Submitted:

Vance Coleman, Mayor

Kim Gilley, City Recorder/CMFO