

**REQUEST FOR PLACEMENT ON
MEDINA REGIONAL PLANNING COMMISSION AGENDA**

DATE: _____

_____ formally requests to be
Name of Applicant
placed on the agenda of the _____ meeting of the Medina Municipal / Regional
Planning Commission. I understand that submission of all plats, plans, and pertinent
information must be submitted by the Submission deadline of _____ in order to
be placed on the agenda.

**I also understand that an approved Construction Plat with all needed signatures must be on
file at City Hall before the Final Plat can be approved.**

Signed: _____

Re: _____
Subdivision/Phase or Section

REASON FOR REQUEST:

___ Schematic Plat Review ___ Construction Plat Review ___ Final Plat Review**
 Cost: \$125 Cost: \$900* Cost: \$125

*As part of the construction plat fee, if the cost to inspect stormwater pipe installation exceeds \$600
for any individual submission, then the developer for said submission shall bear the excess cost fo
such inspection(s).

**As part of the final plat approval, surety instruments may be provided in lieu of improvements
being completed. In these instances, the costs of the initial two inspections for both Performance and
Maintenance Bonds by the City Engineer shall be covered by the fees already paid for plat
submissions. Fees for any additional needed inspections shall be \$200 per inspection.

___ Performance Bond Establishment ___ Maintenance Bond Establishment
___ Maintenance Bond Release ___ Performance Bond Release
___ Site Plan Review ___ Other: _____
 Cost \$300

To Be Completed by City of Medina:

AGENDA APPROVAL BY: _____ DATE _____

ACTION REQUESTED OF APPLICANT: _____

DISPOSITION OR ACTION TAKEN: _____