

**REGULARLY SCHEDULED BOARD MEETING  
BOARD OF MAYOR AND ALDERMEN  
CITY OF MEDINA, TENNESSEE**

**Minutes**

**Monday, March 11, 2024**

**6:00 PM**

- **CALL TO ORDER**

Mayor Coleman called the meeting to order and determined a quorum.

Present were Kevin Painter, Scottie Betts, Marc Murdaugh, and Sam Gilley.

- **OPENING CEREMONIES**

A. Invocation was given by Sam Gilley.

B. Pledge of Allegiance was led by Marc Murdaugh.

C. Mayor Coleman welcomed everyone in attendance.

- **APPROVAL OF MINUTES FROM REGULAR SCHEDULED MEETING February 5, 2024**

Alderman Painter made a motion to approve the minutes of February 5, 2024 as written. Alderman Betts seconded the motion. Motion passed 4-0.

- **APPROVAL OF AGENDA for March 11, 2024**

Alderman Murdaugh made a motion to approve agenda for March 11, 2024 with the inclusion of the Resolution on publication of notices. Alderman Betts seconded the motion. Motion passed 4-0.

Dan Fawlkes with the Gibson County EMS asked to speak to the board. Mayor Coleman recognized his request. Dan wanted to address the city's request to have a county ambulance housed at the city's location. He stated 10,246 calls for the year, only 408 was in the City of Medina. After much discussion, he summarized that it is just not feasible to have an ambulance stationed at our location at this time. The aldermen expressed their appreciation for him explaining the set-up. Alderman Gilley asked if there were staff issues and he stated that they were fully staffed.

- **REPORTS**

- A. Parks and Recreation / Public Works-

Mike Hutcherson stated that he was working on a street paving list for this Spring, he reported that Spring sports are starting at the park, tree planting will take place within next couple of weeks, he is getting the camera system set up and they were completing the preventative maintenance for the grounds. There was discussion on the condition of the T-Ball field fence- it could be patched or to replace the fence, it would cost \$13,500. It was discussed that we need a long-term plan for our parks and determine what needs to be the use of the Lions Park due to some areas not being utilized. The board wants to repair the T-Ball fence

currently and see what the intended use of park needs to be before making the expenditure to replace the fence.

B. Interim Fire Chief/ Building Inspector-

Matt Brown reported 10 new home building permits issued, 2 additions and 10 plumbing permits issued for February. He reported 21 calls for the month of February for the Fire Department-1 call being mutual aid. He noted that the Fire Department- First Responders has received donations in the amount of \$350 from various contributors in memory of Clint Foust. He will purchase medical equipment with these funds. He reported that 6 applications for Fire Chief have been received and they will be reviewed with interviews set up accordingly in the next couple of weeks.

-Guidelines on Responders

After review of the guidelines for responders, Alderman Betts made the motion to approve the guidelines. Alderman Painter seconded the motion. Motion passed 4-0.

He reported to the board that he located a truck to be used as a brush truck in that the one they now have is out-of-service. After review, Alderman Betts made a motion to approve the purchase of a new Chevrolet Truck not to exceed \$71,000 to be purchased using the ARPA funds. Alderman Painter seconded the motion. Motion passed 4-0. It was noted that the current truck will be sold on GovDeals.

C. Police Chief-

Jason Oliver reported 319 calls for service, 1070 camera tickets, 76 citations, and 6 arrests for the month of February. Chief Oliver was asked if Kennon Bannon would be returning from active duty. He stated at this time he did not know but has reached out to him to get an update. He was asked about the new budget request for firearms costing \$3000, he stated that he wants to purchase 2 handguns and 2 ARs. He also is asking to promote a Seargent to Lieutenant thereby having 1 Seargent and 2 Lieutenant positions in the department. Alderman Gilley made the motion to promote a Seargent to Lieutenant thereby making the department have 1 Seargent and 2 Lieutenant positions. Alderman Painter seconded the motion. Motion passed 4-0.

D. Recorder/Treasurer- Kim Gilley

-Budget Discussion

Kim Gilley reviewed the preliminary amended budget and the new 24-25 budget. She submitted the employee pay spreadsheet including current rate with Potential raise options. All information was reviewed. She asked each member to review further and contact her with their questions. A decision on pay raises need to determined at the April meeting to enable the budget to have 1<sup>st</sup> reading in May and 2<sup>nd</sup> reading in June.

- **CITIZENS INPUT**

Dr Richard Addo addressed the board with a need of lighting along the walking trail at the back of Medina Community Park where they are having soccer practice. After much discussion, it was advised that he use football/baseball fields at Lions Park that has adequate lighting for now until decisions are made on overall park usage of all parks. It was discussed that Gibson Electric is replacing a few lights on the walking track that are currently not operable with LED lights. Board wants to be notified when these are in place to review if it is feasible to replace more of the lights to provide better vision.

- **RESOLUTION OF THE CITY OF MEDINA, TENNESSEE FOR ADDITIONAL NOTIFICATIONS FOR ANNEXATIONS AND REZONINGS**


Alderman Painter made a motion to approve Resolution for additional notifications for annexations and rezonings. Alderman Betts seconded the motion. Motion passed 4-0.

- **BOARD MEMBERS AND MAYOR REPORTS AND CONCERNS**

Kevin Painter	Asked about a potential coke machine at the Park for upcoming season. He asked for this to Be put on next month's agenda.
Scottie Betts	None
Marc Murdaugh	None
Sam Gilley	He asked for consideration of allowing travel ball team with 3 Medina players to use fields. After much discussion, no action was taken. Stated a Parks & Recreation Board meeting needs to be scheduled. Asked to have on next month's agenda.
Vance Coleman	None

- **ADJOURNMENT**

**Respectfully Submitted:**

  
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Vance Coleman, Mayor

  
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Kim Gilley, City Recorder