

**REGULARLY SCHEDULED BOARD MEETING
BOARD OF MAYOR AND ALDERMEN
CITY OF MEDINA, TENNESSEE**

Minutes

Monday December 4, 2023

6:00 PM

- **CALL TO ORDER**
Mayor Coleman called the meeting to order and determined a quorum. Present were Kevin Painter, Scottie Betts, and Marc Murdaugh. Sam Gilley was absent.

- **OPENING CEREMONIES**
 - A. Invocation was given by Mayor Coleman.
 - B. Pledge of Allegiance was led by Kevin Painter.
 - C. Mayor Coleman welcomed everyone in attendance.

- **APPROVAL OF MINUTES FROM REGULAR SCHEDULED MEETING November 6, 2023**
Alderman Betts made the motion to approve the minutes of November 6, 2023 as written. Alderman Painter seconded the motion. Motion passed 3-0.

- **APPROVAL OF AGENDA for December 4, 2023**
Alderman Betts made the motion to approve the agenda for December 4, 2023 as written. Alderman Murdaugh seconded the motion. Motion passed 3-0.

- **REPORTS**
 - A. Parks and Recreation / Public Works-
Mike Hutcherson discussed maintenance work that was completed over the month noting that the Park parking lots will be striped within next week or two and the new trucks' arrival has been noted as the week of Dec 11th.
 - **Street Striping Bid**
Mike discussed the need for some street re-striping especially Blackmon and Old Medina Street. Bids were requested so see what the cost would be for the work to be completed. The city received one bid for \$37,076 by Traf-Mark. The contractor noted if all work was done the price would decrease by \$2000 for mobilization and traffic control.
Kim Gilley asked for consideration of this cost to come from the checking account reserves as a non-budgeted expense to keep from decreasing the street paving costs to ensure we pave streets that need to be done. Alderman Betts made the motion to approve the \$37,076 bid to be paid through the Street Aid Funds as a non-budgeted item. Alderman Painter seconded the motion. Motion passed 3-0.

- **Park Policy Review-**

Mike discussed the request from the Soccer Association to use the fields for practice through December 22 exceeding the park policy limitation of December 1. After much discussion from Aldermen, attendees -Dr. Addo, Andrew McDannold, Michael Pastorious, and Noble Grant. The board discussed granting a one-time allowance. Alderman Murdaugh made the motion to grant a one-time allowance exceeding the Dec 1 limitation and send this discussion back to Park and Recreation Board to review. Alderman Betts seconded the motion. Motion passed 3-0.

B. Interim Fire Chief/ Building Inspector-

Matt Brown reported 26 calls, 18 being medic calls, 1 fire on Cumberland St, 1 mutual aid call, and remainder false alarm calls for November.

He reported as building inspector, 3 building permits and 1 plumbing permit issued for November.

Alderman Painter asked about the interim fire chief 1 year term coming up soon and has there been any discussion on the appointment of that position and noted that it needed to be on the next month's agenda.

C. Police Chief-

Jason Oliver reported 383 calls for service, 1198 camera violations, 19 citations and 6 arrests for the month of November.

D. Recorder/Treasurer-

Kim Gilley noted the Christmas Parade was great- biggest one we have had. No problems or issues. She asked board for direction of Christmas bonuses for employees noting that last year, employees received \$300 as a one-time amount, budget has \$100 for amount. She was asked if the increase would off-set the budget and she stated that it should not in that overtime is budgeted and we rarely use all. Alderman Betts made the motion to approve \$300 per employee for a Christmas Bonus. Alderman Murdaugh seconded the motion. Motion passed 3-0.

- **CITIZENS INPUT**

There were no comments or concerns.

- **SECOND READING OF AN ORDINANCE OF THE CITY OF MEDINA, TENNESSEE, TO REPEAL CITY ORDINANCE NO. 16-02 RELATING TO SETTING THE ANNUAL SALARY OF THE MAYOR AND REPLACE WITH A NEW ORDINANCE RELATING TO SETTING THE ANNUAL SALARY OF THE MAYOR**

Alderman Painter made motion to approve second reading for setting the annual salary of the mayor. Alderman Murdaugh seconded the motion. Second Reading was tabled until January meeting in that the vote was 2 for and 1 abstain. Alderman Betts abstained.

- **FIRST READING OF AN ORDINANCE TO AMEND THE TEXT OF THE OFFICIAL ZONING ORDINANCE OF MEDINA, TENNESSEE TO DELETE AND RE-STATE CHAPTER 10- LANDSCAPING**

Alderman Betts made motion to approve first reading of zoning ordinance. Alderman Murdaugh seconded the motion. Motion passed 3-0.

- **BOARD MEMBERS AND MAYOR REPORTS AND CONCERNS**

Marc Murdaugh

Wished everyone a Merry Christmas

Scottie Betts

Asked to have Blackmon Street to be looked at for placement of street lights in some of the dark areas.

Kevin Painter

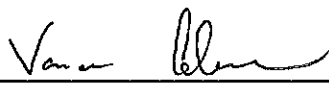
Asked, due to first Monday in January being January 1, would the meeting be January 8. Mayor Coleman stated yes it would due to the holiday. He asked to get lighting above the aldermen/mayor seating repaired and the microphone system to be looked at.

He asked to have the interim fire chief discussion on the January 8th meeting.

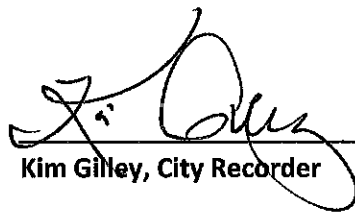
- **ADJOURNMENT**

Meeting Adjourned.

Respectfully,



Vance Coleman, Mayor



Kim Gilley, City Recorder