

PUBLIC HEARING
Minutes
Monday, April 3, 2022
6:00 PM

**PUBLIC INPUT ON A PROPOSED ANNEXATION OF PROPERTY, THE ACCOMPANYING
ZONING FOR SUCH PROPERTY AND A PLAN OF SERVICES FOR THE ANNEXATION AREA -
PROPERTY LOCATED AT THE SOUTHEAST CORNER OF MAYS STREET AND SPRING CREEK
HIGHWAY.**

Mayor Coleman opened the public hearing. There were no comments or concerns; therefore, he closed the public hearing.

REGULARLY SCHEDULED BOARD MEETING
BOARD OF MAYOR AND ALDERMEN
CITY OF MEDINA, TENNESSEE
Minutes
Monday, April 3, 2023
6:05 PM

- **CALL TO ORDER**
Mayor Coleman called the meeting to order and determined a quorum. Present were Kevin Painter, Scottie Betts, Vanessa Presson, and Sam Gilley.

- **OPENING CEREMONIES**
 - A. Invocation was given by Sam Gilley.
 - B. Pledge of Allegiance was led by Vanessa Presson.
 - C. Mayor Coleman welcomed everyone in attendance.

- **APPROVAL OF MINUTES FROM REGULAR SCHEDULED MEETING on March 6, 2023**
Alderman Betts made motion to approve minutes of March 6, 2023 as written. Alderman Gilley seconded the motion. Motion passed 3-0, 1 abstain (Alderman Presson)

- **APPROVAL OF AGENDA for April 3, 2023**
Alderman Presson made motion to approve agenda of April 3, 2023. Alderman Gilley seconded the motion. Motion passed 4-0.

- **REPORTS**
 - A. Parks and Recreation / Public Works-
Mike Hutcherson reported the service truck has arrived and will be put in service as soon as safety lights are installed. The replaced truck is getting ready to be

placed on Gov Deals. Mike reviewed streets needing to be repaved and estimate for work to be done. He will put the work out for bid next week and have bids for review at May board meeting. Alderman Betts made motion to put the street listing out for bid. Alderman Painter seconded the motion. Motion passed 4-0. Alderman Betts asked for consideration of hiring 1 or 2 part-time employees to help Mike during the summer season. Mayor Coleman advised to hire 1 part-time employee and see how that works out. Alderwoman Presson stated she was unsure of the need. Alderman Betts made motion to hire a part-time employee for 4 months for a total cost of \$5500. Alderman Gilley seconded the motion. Motion passed 4-0.

B. Interim Fire Chief / Building Inspector-

In the absence of Matt Brown, Kim Gilley reviewed the building permits for the month of March totaling 2 pool permits.

She reviewed his proposal to have firemen complete 18 of 24 fire drills annually to receive \$250 annually totaling budget line item at \$6000. He has asked for new Fire Call Compensation line item based on \$25 per call totaling \$13,500 budget line item. He asked for consideration of adding part-time salary for Deputy Chief in the amount of ½ the pay of fire chief which would be \$4500.00 stating the duties of the Deputy Chief. After much discussion, Alderman Betts made motion to approve fire call compensation of \$25 per call per fireman on city calls.

Alderwoman Presson seconded the motion. Motion passed 4-0. Alderwoman Presson made motion to approve Drill Compensation of required 18 drills of 24 annually for a bonus of \$250 for firemen. Alderman Betts seconded the motion. Motion passed 4-0. After much discussion on annual pay to Deputy Chief making this a paid position at annual rate of \$4500 and discussing his duties, Alderman Betts made motion to make Deputy Chief a paid position in the amount of \$4500 annually. Alderman Painter seconded the motion. Motion passed 3-2 with Mayor Coleman breaking the tie.

C. Police Chief-

Jason Oliver reported 395 calls of service for the month of March, 47 citations, 1225 camera tickets, and 4 arrests. Alderman Betts asked about boxes for cameras and he stated they were on the way.

D. Recorder/Treasurer-

Kim Gilley reported that the previous fire grant reimbursement mentioned last month has been received and the grant is closed. She began with budget discussion, noting that P/R and P/W trucks on order are in amended budget as well as new budget due to not knowing when they will arrive. If they arrive before June 30, she would report to the board and amend the 2024 budget accordingly. She noted that the lawn mower mentioned last month was accounted for in the 2023 budget therefore it has been purchased and has been delivered. She reported Mike has reduced line items in his budget to account for the cost of the fence noted last month therefore he is not asking for additional funds to install the fence. She noted the Fire Department will await the upcoming

Grant results before pursuing a Brush Truck in case that they are accepted for the grant. She then asked the board for feedback on employee raise spreadsheet that she submitted. Sam stated he felt a \$1 across the board would be acceptable. Kevin noted that a percentage has been used in the past and he believes a percentage rate is the fairest way. Mayor Coleman stated he disagreed. Alderman Betts made motion to approve 4% raise across the board. Alderman Painter seconded the motion. Motion failed 3-2 with Mayor Coleman breaking the tie.

Alderman Gilley made motion to approve \$1 per hour per employee. Alderwoman Presson seconded the motion. Motion passed 3-2, with Mayor Coleman breaking the tie.

Assistant Police Chief salary was discussed. Alderman Gilley made motion to increase Asst Chief rate of pay to \$58,207.00. Due to lack of second, motion failed. After much discussion, Alderwoman Presson made motion to approve Assistant Chief's salary be increased to \$53,000. Alderman Painter seconded the motion. Motion failed 3-2, with Mayor Coleman breaking the tie.

Alderwoman Presson made motion to raise Police Chief Salary to \$60,000. Alderman Gilley seconded the motion. Motion passed 4-0.

Alderman Painter asked for consideration of raising the Mike Hutcherson's pay as a Department Head to \$60,000. Alderman Betts made motion to raise Mike's pay to \$60,000. Alderman Painter seconded the motion. Motion passed 3-1.

Alderwoman Presson made motion to approve Assistant Chief's pay to \$58,000. Alderman Gilley seconded the motion. Alderman Betts noted he would support rate being \$57,000. Alderman Painter stated he would support and vote in favor of the rate being set at 55,000 – 56,000 having a 4000-5000 gap between Chief and Assistant Chief rate of pay, stating that he felt a \$2000 gap was not wide enough between the two positions. Motion passed 3-2 with Mayor breaking the tie. Alderman Betts made motion to increase Kim Gilley's salary by \$3,873. Alderman Painter seconded the motion. Motion passed 4-0.

- **CITIZENS INPUT**

No Comments or Concerns

- **SECOND READING OF AN ORDINANCE OF THE CITY OF MEDINA, TENNESSEE RELATING TO POLICE DEPARTMENT, ARREST PROCEDURES, AND CITATIONS, WARRANTS, AND SUMMONSES**

Alderman Betts made motion to approve second reading of ordinance relating to police department procedures. Alderman Gilley seconded the motion. Motion passed 4-0.

- **A RESOLUTION TO ANNEX CERTAIN TERRITORY AND TO INCORPORATE THE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF MEDINA, TENNESSEE: PROPERTY LOCATED ON SPRING CREEK HIGHWAY/HIGHWAY 152 (TAX MAP 176, PARCEL 29.20), ADJACENT TO THE CORPORATE LIMITS, WHICH COMPRISES APPROXIMATELY 57 ACRES**

Alderman Betts asked if he would be cutting trees along Mays Street. He stated he would cut any that were a hazard but keep the good ones as a buffer to the back yards of new homes. He noted the homes would be brick, two car garages, estimated 1500 to 2000 sq ft.

Alderman Gilley made motion to approve Resolution to annex Tax Map 176, Parcel 29.20. Alderman Betts seconded the motion. Motion passed 4-0.

- **A RESOLUTION ADOPTING A PLAN OF SERVICE FOR THE ANNEXATION OF PROPERTY LOCATED ON SPRING CREEK HIGHWAY/HIGHWAY 152 (TAX MAP 176, PARCEL 29.20), ADJACENT TO THE CORPORATE LIMITS, WHICH COMPRISES APPROXIMATELY 57 ACRES**

Alderman Gilley made motion to approve resolution adopting Plan of Service on Annexation Tax Map 176, Parcel 29.20. Alderwoman Presson seconded the motion. Motion passed 4-0.

- **FIRST READING OF AN ORDINANCE TO PROVIDE A MUNICIPAL ZONING DESIGNATION OF R-2 (HIGH DENSITY RESIDENTIAL) FOR THE FOLLOWING AREA BEING ANNEXED: PROPERTY LOCATED ON SPRING CREEK HIGHWAY/HIGHWAY 152 (TAX MAP 176, PARCEL 29.20), ADJACENT TO THE CORPORATE LIMITS, WHICH COMPRISES APPROXIMATELY 57 ACRES**

Alderman Betts made motion to approve first reading of ordinance to provide zoning designation of R-2 for annexed area Tax Map 176, parcel 29.20. Alderman Gilley seconded the motion. Motion passed 4-0.

- **BOARD MEMBERS AND MAYOR REPORTS AND CONCERNS**

Kevin Painter	None
Scottie Betts	None
Vanessa Presson	None
Sam Gilley	None
Mayor Coleman	None

- **ADJOURNMENT**

Respectfully Submitted:

Vance Coleman, Mayor

Kim Gilley, City Recorder