

**REGULARLY SCHEDULED BOARD MEETING
BOARD OF MAYOR AND ALDERMEN
CITY OF MEDINA, TENNESSEE**

Minutes

Monday, July 10, 2023

6:00 PM

- **CALL TO ORDER**
Mayor Coleman called the meeting to order and determined a quorum. Present were Kevin Painter, Scottie Betts, and Sam Gilley. Vanessa Presson was absent.

- **OPENING CEREMONIES**
 - A. Invocation was given by Sam Gilley.
 - B. Pledge of Allegiance was led by Vanessa Presson.
 - C. Mayor Coleman welcomed everyone in attendance.

- **APPROVAL OF MINUTES FROM REGULAR SCHEDULED MEETING June 5, 2023**
Alderman Gilley made motion to approve minutes of June 5, 2023 as written. Alderman Betts seconded the motion. Motion passed 3-0.

- **APPROVAL OF MINUTES FROM SPECIAL CALLED MEETING June 12, 2023**
Alderman Gilley made motion to approve minutes of special called meeting on June 12, 2023 as written. Alderman Painter seconded the motion. Motion passed 3-0 with 1 abstain (Alderman Betts not present at meeting and Mayor Coleman voted)

- **APPROVAL OF AGENDA for July 10, 2023**
Alderman Painter made motion to approve agenda for July 10th with the addition of discussion on an interim employee's employment time limitation. Alderman Betts seconded the motion. Motion passed 3-0.

- **REPORTS**
 - A. Parks and Recreation / Public Works-
Mike Hutcherson reported continued maintenance work by Public Works. Reported part-time new hire, Jake McGehee, started to work July 5th. He noted that he is currently getting the fields top-dressed and the TN River Basin project has begun with the tree extraction.
 - B. Interim Fire Chief/ Building Inspector-
Matt Brown reported 26 permits issued for the month of June – 12 new home construction, 1 access building, and 13 plumbing. He has issued 4 citations for grass.

The Fire Department had 16 calls for the month of June- 13 medic calls and 3 fire calls consisting of 2 fire alarms and one gas leak. Sam noted that there is still a gas odor at the strip mall. Matt stated he would have someone come back and recheck. He stated the Fire Station is progressing and they should be installing sidewalks within next couple of days. He reported the fire department purchased 20 new digital radios, and the two thermal imaging cameras and cascade system have been ordered with receipt of the Fire Grant.

C. Police Chief-

Jason Oliver reported 358 calls of service, 870 camera tickets, 50 traffic citations, and 4 drug arrests for the month of June.

D. Recorder/Treasurer-

Kim Gilley noted the 2023 budget is now closed and all accounts were under the designated amounts. Pre-Audit has been begun and the auditors will be back first week in August to begin full audit. Employees' pay raises have been added and the next pay period will reflect the increase. She has the board's consideration of acknowledging Juneteenth Day as a paid holiday. Upon board approval, the personnel policy would have to be amended and approved by the board. Alderman Gilley made motion to approve Juneteenth Day as a city paid holiday. Alderman Betts seconded the motion. Motion passed 3-0.

- **CITIZENS INPUT**

No comments

- **FIRST READING OF AN ORDINANCE OF THE CITY OF MEDINA LIQUOR BY THE DRINK**

Michael Hill discussed the ordinance and noted he needed to contact ABC to verify the bond amount applicable. Alderman Betts made motion to table this ordinance until next month until Michael Hill confirmed with ABC about the bond and the board had time to further review the ordinance. Alderman Painter seconded the motion. Motion passed 3-0.

- **Interim Employee Employment time limitation**

Alderman Painter reviewed his request for consideration of an interim employee's time limitation of 1 year. He stated that this in no way reflected on the mayor's appointment of an interim. This would just set guidelines for a hiring an interim. Alderman Gilley stated this may be leaning on doing the mayor's job. It was agreed to put this item back on agenda for August meeting.

- **BOARD MEMBERS AND MAYOR REPORTS AND CONCERNS**

Kevin Painter

He asked to have the mayor's salary for the upcoming 2024 election to be discussed at August meeting.

Board asked for a spreadsheet

Employee raises for previous years.

Scottie Betts

Asked consideration of turning College St to a one-way street. Mayor Coleman stated he would to look at street and talk with Street Department before making that decision.

Alderman Betts made a motion to make College St a one-way street. It died for lack of second. It will be included on next month's agenda.

Sam Gilley

None

Mayor Coleman

None

- **ADJOURNMENT**

Respectfully Submitted:

Vance Coleman, Mayor

Kim Gilley, City Recorder