

**REGULARLY SCHEDULED BOARD MEETING
BOARD OF MAYOR AND ALDERMEN
CITY OF MEDINA, TENNESSEE
Minutes
Monday, September 11, 2023
6:00 PM**

- **CALL TO ORDER**

Mayor Coleman called the meeting to order and determined a quorum.
Present were Alderman Kevin Painter, Alderman Scottie Betts, Alderman Marc Murdaugh, and Alderman Sam Gilley.
- **OPENING CEREMONIES**
 - A. Invocation was given by Sam Gilley.
 - B. Pledge of Allegiance was led by Scottie Betts.
 - C. Mayor Coleman welcomed everyone in attendance.
- **APPROVAL OF MINUTES FROM REGULAR SCHEDULED MEETING
August 7, 2023**

Alderman Betts made the motion to approve the minutes of August 7, 2023 meeting. Alderman Painter seconded the motion. Motion passed 3-0.
- **APPROVAL OF MINUTES FROM SPECIAL CALLED MEETING August 28, 2023**

Alderman Betts made the motion to approve the minutes of August 28, 2023. Alderman Painter seconded the motion. Motion passed 3-0.
- **SWEARING IN OF NEW ALDERMAN MARC MURDAUGH**

Mayor Coleman swore Marc Murdaugh In as Alderman for the City of Medina.
- **APPROVAL OF AGENDA for September 11, 2023**

Alderman Painter made the motion to approve the agenda of September 11, 2023 with the inclusion of conversation on crosswalk paint at Middle School. Alderman Betts seconded the motion. Motion passed 4-0.
- **REPORTS**
 - A. Parks and Recreation / Public Works-

Mike Hutcherson reported continued work being done on ditch at the park, baseball and soccer is currently in session, he noted that he asked Jonathan Roland to give him a price on an inset for the Medina Community Park sign. He also reported time was nearing on his part-time employee limited to \$5000. He requested consideration of hiring this young man full-time. He stated he was a

good worker and the young man really wants to be hired full-time. Kim reported that upon hiring full-time, there would need to be a non-budget approval for \$40,000 to cover additional employee cost with benefits for the remainder of this budget year. This item will be on October meeting agenda.

B. Interim Fire Chief/ Building Inspector-

Matt Brown reviewed fire monthly report- 21 calls for service with 66% being medic calls, and two fires. He noted that Fire Station is set to be completed by end of month and that the new digital radios are in and in use.

C. Police Chief-

Jason Oliver reported 355 calls for service, 1919 camera tickets, 71 citations for 87 charges, and 6 arrest. Alderman Betts asked for update on staff and Chief Oliver noted they were 2 officers down at present with a possible candidate to fill one of the spots.

D. Recorder/Treasurer-

Kim Gilley reported a non-pay personal property tax business (Disaster Services) is delinquent for two years and with no way to locate or collect, she asked to take this off the books with the file set to disallow this owner to operate a business in Medina until this debt is paid. This will be on next month's agenda. She reported receiving a call from Superintendent Eddie Pruitt that the resource officer contribution annual obligation for the city will no longer be needed in that the county is covering the cost from now on. Employee health insurance and annual city property, workers comp, and liability insurance will soon up for renewal, and the City of Medina did receive the Parks and Recreation 50/50 Grant in the amount of \$750,000 for inclusive playground, sun shades, and pickle ball court. Lions Club has received a grant with their match totaling \$125,000 to contribute to this project. The city's obligated funds are \$250,000.

- **CITIZENS INPUT**

No comments

- **SECOND READING OF AN ORDINANCE OF THE CITY OF MEDINA LIQUOR BY THE DRINK**

Alderman Betts made a motion to approve second reading of Liquor by the Drink ordinance. Alderman Murdaugh seconded the motion. Motion passed 4-0.

- **FIRST READING OF AN ORDINANCE TO REZONE PROPERTY LOCATED AT 420 NORTH MAIN STREET FROM M-1 (INDUSTRIAL) AND R-1 (LOW DENSITY RESIDENTIAL) TO B-1(GENERAL BUSINESS) AND TO REZONE PROPERTY LOCATED AT 430 NORTH MAIN STREET FROM M-1(INDUSTRIAL) TO R-2(HIGH DENSITY RESIDENTIAL). THE PROPERTIES ARE OWNED BY HALE & HAMILTON PROPERTIES LLC AND DAVID WOOLFORK, RESPECTIVELY.**

Alderman Gilley made the motion to approve the rezoning of 420 and 430 North Main Street. Alderman Betts seconded the motion. Motion passed 4-0.

- PERSONNEL POLICIES AND PROCEDURES OF THE CITY OF MEDINA REVISIONS TO INCLUDE INTERIM EMPLOYEE EMPLOYMENT TIME LIMITATION, ADDITIONAL EMPLOYEE PAID HOLIDAY FOR JUNETEENTH DAY, AND STATE OF TENNESSEE REVISION ON MILITARY LEAVE.**

Alderman Betts made motion to approve the Military Leave revision. Alderman Gilley seconded the motion. Motion passed 4-0.

Alderman Painter made the motion to approve the resolution for interim employee employment time limitation. Alderman Betts seconded the motion. Motion passed 4-0.

Alderman Painter made the motion to approve the resolution for Juneteenth Day to be an employee paid holiday. Alderman Gilley seconded the motion. Motion passed 4-0.

- MAYOR’S SALARY DISCUSSION FOR 2024 ELECTION**

Alderman Painter discussed his breakdown of percentage raise calculations relating to the future four years. Alderman Betts asked about car allowance. Aldermen asked Kim to contact cities comparative to Medina’s size and get their benefit packages for Mayor.

- BOARD MEMBERS AND MAYOR REPORTS AND CONCERNS**

Kevin Painter	He asked about sidewalk crosswalk at SG Middle School. Mayor stated cost was \$850. It will be included in October’s agenda. He also asked in that next month, holiday falls on October 2 meeting. It was decided meeting would be Monday October 9 th after planning meeting.
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Scottie Betts	He asked if new alderman Marc Murdaugh would be the alderman liaison for parks & recreation. Mayor Coleman stated yes.
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Marc Murdaugh	He stated he was proud to serve this community and proud of his family in attendance.
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Sam Gilley	None
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Mayor Coleman	None
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- ADJOURNMENT**
Respectfully Submitted:

Vance Coleman, Mayor

Kim Gilley, City Recorder

