

**REGULARLY SCHEDULED BOARD MEETING
BOARD OF MAYOR AND ALDERMEN
CITY OF MEDINA, TENNESSEE**

Minutes

Monday, February 5, 2024

6:00 PM

- **CALL TO ORDER**

Mayor Coleman called the meeting to order and determined a quorum. Present were Kevin Painter, Scottie Betts, Marc Murdaugh, and Sam Gilley.

- **OPENING CEREMONIES**

- A. Invocation was given by Sam Gilley.
- B. Pledge of Allegiance was led by Kevin Painter.
- C. Mayor Coleman welcomed everyone in attendance.

- **APPROVAL OF MINUTES FROM REGULAR SCHEDULED MEETING January 8, 2024**

Alderman Murdaugh made motion to approve minutes of January 8, 2024 as written. Alderman Betts seconded the motion. Motion passed 4-0.

- **APPROVAL OF AGENDA for February 5, 2024**

Alderman Painter made motion to approve agenda for February 5, 2024 as written. Alderman Murdaugh seconded the motion. Motion passed 4-0.

- **REPORTS**

- A. Parks and Recreation / Public Works-

Mike Hutcherson reported field maintenance continuing getting ready for Spring Season. Street striping has been completed and the P/R truck has been sold on gov deals. Alderman Betts asked if lights were installed on new trucks and he stated yes.

- B. Interim Fire Chief/ Building Inspector-

Matt Brown reported 10 building permits issued for month of January with 4 being new builds, 4 plumbing, 1 remodel, and the new gas station permit. There were 27 fire calls for month of January of which 16 were med calls, 3 false alarms, 3 calls for service, and 5 misc.

- Fire Department Personnel Plans/ Proposal submitted by Alderman Sam Gilley-

Matt reviewed a plan he submitted with option of full time chief or part-time chief. His recommendation is a full-time chief who is also medic certified to be available during the week to go to calls and run the day-to-day requirements of the fire department. He recommended \$55,000 based on his surveys from other entities. Alderman Murdaugh asked what was the disadvantage of not having a full time chief. Matt stated the advantage is that someone is here mitigating problems, faster response, meeting state requirements, performing fire

equipment inspections, and researching and applying for grants. There was discussion that with hiring a full-time chief, would deputy chief still be in place. Matt stated he felt that the deputy chief should remain. There was discussion on Sam Gilley's proposal on increasing certified EMT for response. Alderman Painter stated he would be in favor of increasing certified paramedics to \$30 per call. Alderman Gilley stated that it needs to be understood that a full-time chief would be on call. Alderman Betts asked Matt on his opinion of a part-time chief with increase pay for calls. He stated it would be better to take this first step in having a full-time fire department by hiring a full time chief. Alderman Painter asked about a probation period for this position. It was noted that the personnel policy states a probationary period.

Alderman Betts made a motion to hire a full-time fire chief with a salary of \$55,000. Alderman Gilley seconded the motion. Motion passed 4-0.

Alderman Painter discussed the proposal for pay increase for certified EMT's responding to calls. After much discussion, Matt Brown was asked to bring back a study on increasing the pay and guidelines on number of responders. He will formulate the information and present at the March meeting.

C. Police Chief-

Jason Oliver reported for January there were 843 camera tickets, 11 traffic tickets, 3 arrest and 271 calls of service.

D. Recorder/Treasurer-

Kim Gilley notified the board that she moved \$500,000 tax revenue from general fund to the money market account until needed to safeguard funds. Board agendas and minutes, planning commission agenda and minutes, and board of zoning appeals agendas and minutes are now on website. Also, municipal code book of ordinances, subdivision regulations, zoning regulations, and zoning map is on our website for the public. The aldermen discussed rezoning notification options. Alderman Painter made a motion to devise an annexation/rezoning resolution stating that a map of designated area with description will be posted on website and Facebook for public notification. Alderman Betts seconded the motion. Motion passed 4-0.

- **CITIZENS INPUT**

There were no comments or questions.

- **SECOND READING OF AN ORDINANCE OF THE CITY OF MEDINA, TENNESSEE, TO AMEND #20-01 TO ADOPT BY REFERENCE THE 2018 INTERNATIONAL RESIDENTIAL CODE, 2018 INTERNATIONAL BUILDING CODE, THE 2018 INTERNATIONAL PLUMBING CODE, THE 2018 INTERNATIONAL MECHANICAL CODE, THE 2018 INTERNATIONAL FUEL GAS CODE, AND THE 2018 INTERNATIONAL FIRE CODE FOR ALL STRUCTURES WITHIN THE CORPORATE LIMITS OF THE CITY TO INCLUDE THE 2018 INTERNATIONAL ENERGY CODE IEC AS ADOPTED BY THE STATE OF TENNESSEE**

Alderman Gilley made motion to approve second reading of 2018 International Codes amendment adding Energy Code. Alderman Murdaugh seconded the motion. Motion passed 4-0.

- **BOARD MEMBERS AND MAYOR REPORTS AND CONCERNS**

Kevin Painter	None
Scottie Betts	None
Marc Murdaugh	None
Sam Gilley	None

- **ADJOURNMENT**

Respectfully Submitted:

Vance Coleman, Mayor

Kim Gilley, City Recorder