

**REGULARLY SCHEDULED BOARD MEETING
BOARD OF MAYOR AND ALDERMEN
CITY OF MEDINA, TENNESSEE**

Minutes

Monday January 8, 2024

6:00 PM

- **CALL TO ORDER**

Mayor Coleman called the meeting to order and determined a quorum.

Present were Kevin Painter, Scottie Betts, Sam Gilley, and Marc Murdaugh.

- **OPENING CEREMONIES**

A. Invocation was given by Sam Gilley.

B. Pledge of Allegiance was led by Marc Murdaugh.

C. Mayor Coleman welcomed everyone in attendance.

- **APPROVAL OF MINUTES FROM REGULAR SCHEDULED MEETING December 4, 2023**

Alderman Betts made the motion to approve minutes of December 4, 2023 as written. Alderman Painter seconded the motion. Motion passed 4-0.

- **APPROVAL OF AGENDA for January 8, 2024**

Alderman Betts made motion to approve agenda for January 8, 2024. Alderman Murdaugh seconded the motion. Motion passed 4-0.

- **REPORTS**

A. Parks and Recreation / Public Works-

Mike Hutcherson reported park preparation for upcoming sports continuing, the two trucks are now in for parks & recreation. One truck will be ready to be placed on GovDeals next week for sale. Traf-Mark has not been able to complete striping as of this date due to weather conditions. Alderman Murdaugh asked if the limited use of soccer fields worked for the soccer association. Mike stated yes that all went fine.

B. Interim Fire Chief/ Building Inspector-

Matt Brown reported no building permits issued for the month of December. There were 18 fire department calls with 11 being medic calls. He stated the fire cascade system is in place at new fire station and all trucks are in place at new fire station. All equipment is in for the rescue grant.

-Interim Fire Chief Appointment

Mayor Coleman stated he wants to keep Matt Brown in the interim position for a couple of months. After discussion, Alderman Painter made the motion to extend the interim fire chief position for Matt Brown for 3 months being May 1, 2024.

Alderman Betts seconded the motion. Motion passed 4-0.

-Possible Fire Department Personnel Plans

Matt stated included in the packet the fire personnel plan options he has comprised. He stated that he felt everyone needs to review and then discuss. He noted that they did 245 calls last year and 27% of the calls were within the hours of 8 am- 5 pm. Discussion of budget funds needed for staff for a fire department. It was noted by Alderman Betts that this discussion would need to be discussed on next budget and asked Matt to check on any grant availabilities. Matt was thanked for the work he has put into this plant.

C. Police Chief-

Jason Oliver reported 187 calls for the month of December, 2 citations, 706 camera tickets, and 5 arrests.

D. Recorder/Treasurer-

Kim Gilley applauded Matt Brown for fixing the sound system and lights in the courtroom, she noted the aldermen's W-2 forms are in their packets, and a copy of annual audit is in each packet noting there were no findings.

- **CITIZENS INPUT**

Ashley King asked about the potential of getting an ambulance back in Medina. She noted that her mother needed assistance and it took 42 minutes for anyone to come. Alderman Gilley asked if the police went to the scene and she stated no. Matt Brown stated that he and the mayor had a meeting with Gibson Co EMS and offered our building which has living quarters and kitchen etc at no cost. They were here for a limited time before. He stated their plans were to put one in Humboldt but asked for consideration of our facility in that it would not cost the county any funds to stage one here at Medina Municipal Complex. It was noted that Gibson County EMS services all cities in this county. No city has an ambulance of their own. Alderman Betts made note he was meeting with County Mayor and EMS next week on this matter. Todd Stanfill asked consideration of updating communication ordinance to incorporate mail notification to adjoining land owners when there is zoning ordinances up for discussion. He also asked for consideration of Facebook/website notification and live-streaming of upcoming meetings for Board of Zoning Appeals and Planning Commission.

- **SECOND READING OF AN ORDINANCE TO AMEND THE TEXT OF THE OFFICIAL ZONING ORDINANCE OF MEDINA, TENNESSEE TO DELETE AND RE-STATE CHAPTER 10-LANDSCAPING**

Alderman Gilley made motion to approve the second reading to amend text and re-state Chapter 10-Landscaping. Alderman Betts seconded the motion. Motion passed 4-0.

- **SECOND READING OF AN ORDINANCE OF THE CITY OF MEDINA, TENNESSEE, TO REPEAL CITY ORDINANCE NO. 12-03 RELATING TO SETTING THE ANNUAL SALARY OF THE MAYOR AND REPLACE WITH A NEW ORDINANCE RELATING TO SETTING THE ANNUAL SALARY OF THE MAYOR**

Alderman Gilley made motion to approve second reading of setting annual salary for the mayor. Alderman Murdaugh seconded the motion. Motion passed 3 yes and 1 abstain (Scottie Betts)

- **FIRST READING OF AN ORDINANCE TO AMEND THE TEXT OF THE OFFICIAL ZONING ORDINANCE OF MEDINA, TENNESSEE TO CREATE THE R-1B (HIGH DENSITY SINGLE FAMILY RESIDENTIAL) ZONING DISTRICT AND ITS GOVERNING PROVISIONS.**

Alderman Painter reviewed the last time this came before the board and voiced his opposition to creating a new zoning district. Mayor Coleman asked for a motion. Due to lack of a motion, ordinance request failed.

- **FIRST READING OF AN ORDINANCE OF THE CITY OF MEDINA, TENNESSEE, TO AMEND #20-01 TO ADOPT BY REFERENCE THE 2018 INTERNATIONAL RESIDENTIAL CODE, 2018 INTERNATIONAL BUILDING CODE, THE 2018 INTERNATIONAL PLUMBING CODE, THE 2018 INTERNATIONAL MECHANICAL CODE, THE 2018 INTERNATIONAL FUEL GAS CODE, AND THE 2018 INTERNATIONAL FIRE CODE FOR ALL STRUCTURES WITHIN THE CORPORATE LIMITS OF THE CITY TO INCLUDE THE 2018 INTERNATIONAL ENERGY CODE IEC AS ADOPTED BY THE STATE OF TENNESSEE**

Alderman Betts made motion to approve amendment to Ordinance #20-01. Alderman Gilley seconded the motion. Alderman Murdaugh asked Matt Brown reasoning for addition of the energy code and Matt Brown responded it was upon the request of the State for inclusion. Motion passed 4-0.

- **BOARD MEMBERS AND MAYOR REPORTS AND CONCERNS**

Sam Gilley	None
Marc Murdaugh	None
Scottie Betts	Thanked departments for work done
Kevin Painter	Asked to add discussion relating to notification to public of zoning changes. He also asked to have the flooring at civic center looked at- tiles coming up.
Mayor Coleman	None

- **ADJOURNMENT**

Respectfully Submitted:

Mayor Vance Coleman

Kim Gilley, City Recorder