

City of Medina
Building & Codes Administration

112 N. Main Street (P.O. Box 420), Medina, TN 38355
Phone: (731) 783-3913 Fax: (731) 783-5394

SIGN PERMIT APPLICATION

The following sign types do not require a permit: Construction Signs, Event Signs For Non-Profit Organizations, Garage / Yard Sale Signs, No Trespassing or No Dumping Signs, On Building Banners, Posters, Private Property Directional Signs (No Parking, Exit, Etc.), Real Estate Signs, Vehicle Mounted Signs, Window Signs.

Note: These sign types are still governed and regulated by the City of Medina Sign Ordinance.

GENERAL INFORMATION

Permit Applicant: _____

Address: _____ City, State, Zip: _____

Phone: _____ Fax: _____ E-Mail: _____

SIGN INFORMATION

Sign Location: _____

Property Owner: _____

Address: _____ City, State, Zip: _____

Phone: _____ Fax: _____ E-Mail: _____

Sign Type: Animated Sign Attached Business Sign Awning / Canopy Sign Banner Sign *

 Business Identification Sign Directional / Informational Sign Free Standing Sign

 Ground Sign Mall Grouping Sign Message Board Off Premise Sign (Billboard)

 Portable Sign * Projecting Sign Roof Sign Subdivision Identification Sign

 Time & Temperature Sign Temporary Sign Vehicle Mounted Sign

 Other _____ (please specify)

* These signs may have time limitations, and require notification of the Building Dept. when installed.

Total S.F. of Sign: _____ Zoning District Where Sign Is To Be Located: _____

Sign Construction Value: _____ Electrical Permit Required : Yes No

Drawing attached showing sign design, location, materials, and color: Yes No

A building permit for a sign shall become null and void if the sign has not been completed within six (6) months of the date of the permit, or the sign varies in any respect from the approved design and location.

I hereby certify that I have read and examined the City of Medina's sign ordinance, and this application, and the information herein is true and correct.

Applicant Signature: _____ Date: _____

Approved By: _____ Date: _____